

NINTH SCHEDULE

(Repealed by Act 318)

TENTH SCHEDULE

[Section 436]

SUPPLEMENTARY PROVISION AS TO FORMS
AND PROCEDURE*Forms*

1. In paragraphs 2 to 11A “form” means a form specified in the First Schedule in relation to any matter under this Act.
2. When a form printed under section 376 is used, alternatives not appropriate to the case shall be struck out.
3. A person intending to use a form may, instead of using a form printed under section 376, use a form which he himself has caused to be reproduced in print or typescript and, where he does so, he may cause alternatives which are not appropriate to the case to be omitted in the reproduction.
4. The blank spaces in a form may be filled up either in typescript or in manuscript.
5. A signature on a form shall be in manuscript, but a typescript copy may be added below the signature.
6. Forms shall be printed or typed on plain white paper which is strong and durable and sufficiently glazed to prevent the blurring of ink, and which in the case of dealings, shall be of a width of four hundred and twenty millimetres and a length of two hundred and ninety-seven millimetres.
7. A form may be printed or typed on more than one sheet of paper if its length so requires.
8. In the case of dealings, all writing on a form shall be at right angles to the form’s long axis.
- 8A. All entries in the Schedule to a form shall be completed by a horizontal line drawn immediately after the last line of such entries; and the rectangle so formed, being the rectangle enclosing the remaining space in the Schedule shall be transversely bisected by a diagonal line joining the two opposite angles of the rectangle; and the words denoting the number of title or titles affected by the dealing shall be written above the said diagonal line. In the case of execution by a natural person, the said horizontal line, the said diagonal line and the said words shall be duly initialled by the person attesting the instrument.

National Land Code

NOTES

Provisions of the
National Land Code

Modification

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Provisions of the
National Land Code

Modification

Tenth Schedule

In its application to the Federal Territory of Labuan,
under the subheading of “Procedure”—

- (a) substitute for the words “Land Administrator”
the word “Registrar” wherever they appear;
- (b) delete paragraph 15;
- (c) in subparagraph 16(b), delete the words
“transmitted under paragraph 15”; and
- (d) in paragraph 17, substitute for the word
“transmit” the word “retain” and delete the
words “to the Land Administrator, who shall
retain it”.

—see P.U. (A) 454/2009

9. Where a form is reproduced in typescript, carbon copies may be used for any purpose for which a copy of the form is required, but only if the type is legible and not blurred.
10. Print or typescript on a form (including typescript in a carbon copy) shall be black.
11. Manuscript writing on a form (including a signature) shall be in permanent black or blue-black ink.
- 11A. Erroneous entries are to be neatly cancelled so as not to be rendered illegible and are to be duly initialled by the attesting officer. No correction, deletion or cancellation of any entry in the Form shall be made by erasing any words or figures or otherwise rendering them illegible.

Procedure

12. The procedure set out in the succeeding paragraphs shall be followed in order to facilitate the preparation, registration and issue by the Registrar under section 178 of documents of qualified title corresponding to Registry title.
 13. Before the registration of any document of qualified title under Chapter 2 of Part Eleven, or on receiving under Chapter 3 of Part Eleven an application relating to qualified title corresponding to Registry title, the Land Administrator shall prepare a single loose document in Form 11A (referred to in the succeeding paragraphs as the draft document) which he shall complete as far as possible.
 14. The plan prepared by the Land Administrator under paragraph 181(1)(b) or 183(4)(c) (referred to in the succeeding paragraphs as the plan) shall be drawn either on the draft document under the heading “Sketch Plan” or on a separate sheet of paper which shall be attached to the draft document.
 15. The draft document and the plan, together with a copy of the plan on a separate sheet of paper, shall be transmitted by the Land Administrator to the Registrar.
 16. The Registrar shall—
 - (a) make use of the information contained in the draft document in preparing the register document of title;
 - (b) affix to the register document of title the copy of the plan transmitted under paragraph 15; and
 - (c) retain the draft document and the plan for record purposes.
 17. When registration is complete, the Registrar shall transmit a copy of the register document of title to the Land Administrator, who shall retain it for record purposes.
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